

MINUTES 3/8/22	GENERAL MEETING, BALINGUP PROGRESS ASSOCIATION INC	
Meeting opened	6pm	
Present	Jackie Massey, Ric Thomas, Janine Milton, Gary Hodge, Jodie Hornum, Wendy Trow, Joe Taylor, Roz Benson, Geoff McMullen, Deb Vanallen, Katrin Menard, Meeka Rees, Reyer Knopper. Mark Giles	
Apologies	Douglas Gordon, Katherine Thorgersen, Noelene King, Pat Ridley, Helen Christensen, Brian Vanallen.	
New business	<p>BPA Engagement with wider community. R.Thomas read out the following vision for BPA and requested that we consider ways to ensure that ‘new’ people are encouraged to put forward new ideas. He believes that BPA and sub-committees do not advertise meetings widely enough to invite/encourage new members.</p> <p><i>BPA welcomes new residents to add to our vibrant community, bringing with them new ideas, values, and more diversity to what has been created to great success already.</i></p> <p>It was agreed that:</p> <ul style="list-style-type: none"> • Where appropriate, Umbrella Groups issue notices of their meetings • Use of Post Office notice board to advise of BPA meeting dates • BPA includes a list of committee conveners with these minutes (Annex E) so that individuals can contact them direct, • BPA searches for a volunteer to promote BPA activities on social media/ in local newsletters • Invitations to new residents <p>Members were also reminded that BPA is an umbrella organization and as such has limited say in how sub-committees choose to operate.</p> <p>BalingUpcycle. J.Massey advised that the group has had a very successful first six months and raised \$10,000 for the community. They have held a meeting and tentatively agreed that :</p> <ul style="list-style-type: none"> • \$5000 be allocated to a BPA Trust Fund, and • \$5000 be used to support families in need within the community. <p>Jackie is meeting with the Primary School to discuss this. A final decision will be made after these discussions have been held.</p> <p>Balingup Community Arts J.Massey advised that the community arts space group have reaffirmed their commitment to this project. The initial members are Beth Chia, Jackie Massey, Lynette McFarlane and Melissa Jones. She advised:</p> <ul style="list-style-type: none"> • The group has not settled on premises but are moving forward towards this. • The aim is for the Hub to operate on a self-supporting basis and they are not seeking funding from the BPA. However, if in the future there are community grants available through the BPA, they may apply. There are also other organisations to which they can apply for grants. • If they enter into a formal lease for premises, they will rent the space in the name of Balingup Progress Association (Balo Creative 	<p>R.Thomas/ All</p> <p>J.Massey</p> <p>J.Massey/ W.Trow</p>

	<p>inspired new ideas and led to new connections that directly resulted in the creation of BalingUpcycle and the Town Hall revival. It was agreed that BPA writes a letter of thanks and advises him that we extend an invitation for him to become an “unofficial honorary member of the Balingup community!”.</p> <p>Moved R.Thomas Seconded J.Milton</p> <p>Treasurer – Pat Ridly has advised that, due to a job change, he is finding it difficult to fulfil his role as BPA Treasurer. He would like to continue as Treasurer however, as he hopes to be able to resume his duties later in the year. It was moved that BPA President, W.Trow, take on the additional role of Treasurer until the BPA AGM in October.</p> <p>Moved W.Trow Seconded R. Benson</p> <p>Talison Survey. Talison has engaged Environmental Resources Management Australia (ERM), an independent third party to undertake a community perception survey for the communities surrounding the Greenbushes Lithium Operation. The survey should only take approximately 10 minutes to complete and is accessible via the following link: https://survey.sogosurvey.com/r/c7gKE3</p> <p>Hall Decorations/ Talison Grant. Gary Hodge (Balingup Music Experience) obtained a \$2000 grant from Talison to install permanent decorations in the Town Hall. Gary used his personal funds to make the purchases (receipts provided) for a total of \$2088. BPA submitted an invoice to Talison for \$2000 on 19 July 22 and they have confirmed it has been submitted for payment. This process can however, take 6-8 weeks.</p> <p>It was moved that BPA:</p> <ul style="list-style-type: none"> • contributes \$88.00 to this project, and • refunds G.Hodge for \$2088.00. <p>When the Talison money is received, it will be place in BPA general revenue.</p> <p>Moved: J.Massey Seconded J.Milton</p> <p>Townscape. H.Christensen has provided a written summary of work completed/ongoing by Townscape. See Annex D for details.</p>	<p>W.Trow</p> <p>Information</p> <p>W.Trow</p> <p>Information</p>
Correspondence list	Incoming/Outgoing (tabled) Annex B	Secretary
Correspondence list accepted and received	Moved Jodie Hornum Seconded Wendy Trow	Carried Y
Other meetings/groups	BRG Minutes (to be included with Minutes) Annex E	Secretary
Confirmation of minutes from previous meeting on 1/6/2022	Amendments Y Moved Jackie Massey Seconded Gary Hodge	Carried Y
Treasurer’s report and accounts for payment	(tabled) BPA Operating account balance - \$24206 (\$7777.5 held for other groups) Term Deposit - \$35417.87 Event Coord - \$0.06	Acting Treasurer (W. Trow)

Record of funds held on behalf of BPA sub committees 31ST JULY 2022

Name	Balance (Start of Month)	Balance (End of Month)	Comments
Avenue of Honour	756.04	756.04	
Memorial grant	260.17	260.17	
Men in Sheds	400.00	400.00	
Community Garden (Shire grant)	0	2000.00	Annex C Note 1
Balingup Music Experience (FRRR grant)	24359	4359	Annex C Note 2
TOTAL	25775.21	7775.21	

Accounts for payments – G.Hodge \$2088. See New Business for discussion and approval.

New members: (total \$6.00 received)
 Lynette McFarlane \$1
 Mel Jones \$1
 Mark Giles \$1
 Julie \$1
 Meeka Rees \$1
 Reyer Knopper \$1

Treasurer’s report accepted and accounts approved for payment	Amendments N Moved Jodie Hornum Seconded Ric Thomas	Carried Y
Business arising from previous minutes	Refer to Annex A	
Reminders	19-21 August 2022. Balingup Thrive & Revive. 27 August 2022. Balingup Medieval Carnivale. 10 December 2022 – Volunteers event (subject to grant approval)	
Meeting closed	7.30pm	
Next meeting date/time	Wednesday 7 th September at 6pm	

as of 01/08/22	ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC	
ITEM MEETING DATE PERSON RESPONSIBLE	ACTION	STATUS
Emergency Services	Water Corporation has made it clear that the town should not rely on scheme water during a bushfire. It was agreed that a notice (re water, electricity and phones) be distributed via BPA email and Facebook in November.	ONGOING (Nov 22)
Balingup Skate Park. June 22/B.Chia	Beth Chia has formed a Facebook group to progress the construction of a skatepark. This is a big project and she will need support from a group prepared to research and probably write funding applications. Anyone interested should contact Beth Chia.	ONGOING
Scarecrow Project May 22/D.Vanallen	D.Vanallen advises Visitor Centre will manage this project.	COMPLETED
Community Arts Space Mar 22 (J.Massey)	A dedicated group of 4 volunteers is continuing to explore options to establish a community art space. If you are interested in joining the group, please let Jackie Massey know.	ONGOING
Catering Supplies. Mar 22 (W.Trow/ J.Milton)	Plan is to combine stocks of SFFD, Carnivale and BPA catering supplies and store in Town Hall. Awaiting progress on Town Hall lease.	ONGOING
FRRR Grant Feb 22 W.Trow/ G.Hodge	<p>FRRR Grant. Balingup Revive and Thrive event will be held 18-20 August, focussing on:</p> <ul style="list-style-type: none"> • Four Seasons performance by Australian Baroque orchestra • Artist in Residence, Health & Wellbeing & Drought Resilience programs. <p>FRRR have approved the website and advertising however has not issued the new grant agreement in writing so the final budget is not clear. This has been expedited. The grant (\$24,359) is already in the BPA bank account and \$20,000 has been transferred to the Balingup Music Experience account.</p>	ONGOING
Cluster Developments Feb 22 W.Trow	The Department of Planning & Land Heritage (DPLH) representative has suggested that the community identifies some potential sites /draft criteria that would enable rural stratas to be set up. W.Trow is working with Transition Towns (Bridgetown) to collect this information. Any Balingup residents who may be interested are also invited to contact Wendy.	ONGOING
Village Green Entrance Statement Dec 21 H.Christensen	Townscape will clean the sculpture. Townscape will manage this project.	COMPLETED
Balingup Town Hall Nov 21 (G.Hodge)	G.Hodge and Balingup Music Experience group is following up the proposal for BPA to take over the Town Hall lease. The main hall has been set up permanently as a large event/wedding venue. BME are negotiating lease with Shire and expect discussions to begin in September. Trial period 3 years.	ONGOING
Community Insurance May 2021 Wendy Trow	To reduce the cost of BPA insurance, W.Trow is actively progressing the idea of "Community Group Insurance Packs". W.Trow has met with local MP, Jane Kelsbie and LinkWest and will continue to progress. Jane Kelsbie has made contact with the Minister for Community Services to raise the issue of community group insurances and will keep us updated.	ONGOING

Community Response in an Emergency Nov 21 (W.Trow/ N.King)	A meeting with CWA has been held and they are keen to be involved. BADTA have formed a Tourism/Economy sub-committee. The President has invited all BADTA members (& non-member local business) to join the sub-committee and has asked for suggestions on how BADTA &/or individual members could provide assistance. The next step is to hold a desktop exercise with Department of Communities.	ONGOING
Use of BADSA building in emergencies (CISC)/ Nbn/Pop Up internet 2021 Wendy Trow	<ul style="list-style-type: none"> • A proposal has been put to BADSA committee to open the Recreation Centre as a Community Information & Social Centre during an extended power outage. A draft procedure (for opening the building and activating the CISC) has been provided to the BADSA committee. • As a result of BPA lobbying, a STAND pop-up internet node has been installed in the Recreation Centre to provide mobile phone access when the tower goes down. • Currently, the STAND unity can only be activated if an Evacuation Centre is set up. W.Trow wrote to NBN in March, requesting that the pop-up internet be activated when the CISC is activated. No response to date. • The Shire is waiting for the draft procedure (for activating the CISC) to be finalised before they write to NBN. The Shire has advised BADSA that they endorse the BPA request. • W.Trow is also working with the Shire to provide a generator but this cannot be progressed until the location of the CISC has been finalised. • Access to mobile phone during an extended power outage is still a problem and BADSA have been asked to progress this as quickly as possible. 	ONGOING
Satellite Phone. 2021 Wendy Trow	This is stored in the Fire Shed and the Acting CESM (Linden Edward) met with W.Trow in June. A draft procedure has been prepared and approved by the Shire. W.Trow is now working with Balingup Bushfire Brigade to finalise the details.	ONGOING
Update of map in bus shelter June 2021 H. Christensen	D.Vanallen to contact Helen Christensen to offer the latest artwork/map for the Bus Bay signage. H.Christensen has met with Sandy Mitchell and the budget will be presented to BPA meeting for approval. Plans are still ongoing.	ONGOING
General Signage 2021 (Helen C./ Deb Vanallen)	Visitor Centre has agreed to do an audit. Where there is no longer a relevant owner OR the owners fail to respond, BADTA will send a list to Shire and ask that they liaise with the landowner to arrange removal	COMPLETED

Outgoing Correspondence

To Chantelle McKay, Talison re Balingup Town Hall grant (19/7/22)

To Letty Durkin, Department of Communities re Volunteers Day 2022 Grant Application (25/7/22)

To Kristy Shay FRRR re FRRR grant – Balingup, Draft Budget (27/7/22)

To BPA members;

Rustic Farm Art Awards 2022 (8/7/22)

Talison Lithium Community Perception Survey (3/8/22)

Incoming Correspondence

James Jarvis, Shire of DB re 2021 Census data (8/7/22)

James Jarvis, Shire of DB re Local government update - COVID-19 reinfection period changed from 12 weeks to four weeks (12/7/22)

Loren Clifford, Shire of DB re LEASE CONSULTATION – Community Centre (21/7/22)

James Jarvis, Shire of DB re Resignation (22/7/22)

Tim Mearns, Anglicare WA re Financial Counselling (25/7/22)

Jackie Massey re Balo Creative Hub (3/8/22)

Balingup Visitor Centre re

Tourism and general business news from around the region (18/7/22)

BADTA meeting - Wed 20th July 7pm (18/7/22)

OUT NOW - latest edition of FOUND Magazine - Issue 8 (18/7/22)

Familiar Local Faces - The South West Edge Interstate Campaign Update (27/7/22)

2022-2023 Balingup and District Tourism Association (BADTA) Membership Application - New and Renewing! (27/7/22)

August 2022 - Summary of our Eateries! (1/8/22)

Record of funds held on behalf of BPA sub committees

31ST JULY 2022

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Avenue of Honour	756.04	756.04	
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Men in Sheds	400.00	400.00	
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Community Garden

Date	Transaction	Received	Expended	Balance held in BPA Account (on behalf of Community Garden)
1 Jul 22	Prime Supplies	1485		\$1485.00
15 Jul 22	D.Cameron	604		\$2000.00 (See note below)

Explanatory Notes: The Community Garden received a grant of \$2000 from the Shire in FY2021/22 to build a shade house. This was used to purchase:

- Galvanise pipe \$1485 from Prime Supplies
- Fixings \$604.01 from Vater
- Total \$2089.01 (the extra \$89.01 was donated by BPA)

The engineering drawings were not approved by the Shire and both companies agreed to provide a credit:

- Prime credited BPA account \$1485 on 1st July 22,
- Vater could only credit a bank card so credited \$604/01 to the account of Damien Cameron. Damien immediately transferred the \$604.01 into the BPA account on 18 July 22.

A total of \$2089.01 has been received:

- \$2000 to be held for Community Garden.
- \$89.01 to return to BPA general revenue.

Bronia Slava has advised that the Garden still plans to build a shade house and will continue to progress.

Balingup Music Experience (BME) *2

Date	Transaction	Received	Expended	Balance held in BPA Account (on behalf of BME)
C/F	FRRR Grant	\$24,359.00		\$24,359.00
14 July 22	Transferred to BME		\$10,000.00	\$14,359.00
15 July 22	Transferred to BME		\$10,000.00	\$4,359.00

Explanatory Notes: A grant has been received from FRRR to run 'Balingup Revive and Thrive' in August. This project is being managed by Balingup Music Experience – this group is responsible for accounting for expenditure and completing the acquittal.

Two transfers were made during July and the balance is being held until FRRR provide their approved budget.

Balingup Townscape Update (Helen Christensen)

Balingup Townscape Financial Report from 2019/2022. Will be delivered to the D/B Shire Offices.

Listed below is our progress on the carry over project from 2020/2021 and this years projects 2021/2022.

A number of our projects have gone over 3 years. Those completed are:-

Working with the Shire and BPA a new toilet block was established at the Community Centre. All on site work removing the old building, earth works, new septic tanks/leach drains were successfully completed by Townscape members.

The goose crossing sign. Picnic Table alongside the Balingup Brooke. Two bench seats. The Shire completed work on the weir wall, fish ladder, historic retaining wall.

Solar light was not needed so the money was spent on removing a large wattle near the duck pond, digging out and deepening the duck pond, purchasing decking oil for the fences and bridge in town, building two large planter boxes, replacing 2 dead trees opposite the school and planting 3 tree going out to GVTP. Limestone blocks have been purchased to put behind the southern scarecrow. (\$2,590.00 uses up the solar light funding of \$2,500)

The hanging baskets are in production the steel poles have been purchased a community member who is a blacksmith is hoping to manufacture the brackets for the poles to support the baskets.

Plants have been bought during the years to fill all the planting boxes in town with colour all through the year these boxes are all made on the wicker design.

The canoe launching pad is in place. (direction sign need) Heskeths from Greenbushes donated the gravel for the project and community member spread it out. People are already using the facility.

All the steel sheets and cement has been purchased for manufacturing and establishing the cutouts representing the SFFD, MC, Telling Tales on site.

Still outstanding are the renewal of the 6 banners on the northern entry to town. Covert Signs has taken 6 months off so unless we can get Wiseman Signs from Manjimup to take the job on this will have to be carried over. We have all the details of design ready to go. The double sided banners will depict what happens in Balingup. Music (concerts, singing group) sports x 5, art/craft, book clubs, yoga, community garden, Bush Fire Brigades, Friends of the Forest, exhibitions x 2, Men in Sheds, Up cycle shop.

We have purchased materials ahead of doing the works to save money when everything keeps going up in price. Like everyone in WA the last two years have been a challenge with CVD and the rising cost of materials.

I would like to thank all members of the Balingup Townscape Committee for once again going above and beyond what is required for the betterment of our Community, their commitment has been outstanding once again.

We would like to thank all Shire Staff for their assistance over the year, especially the Balingup Crew.

If you require any further details please contact me.

List of committee conveners

BPA Umbrella Groups as of 8/22 (*formal update at next AGM)**Umbrella Group Name: Balingup Art & Craft Affair (BACA)**

Contact

Bhavni Hindocha bhavni.h@gmail.com**Umbrella Group Name: Balingup Community Forest Garden**

Contact

Bronia Slava bronislava@iinet.net.au**Umbrella Group Name: Balingup Heritage Exhibition**

Contact

*Carol Bullard carolb@westnet.com.au**Umbrella Group Name: Balingup Medieval Carnivale (BMC)**

Contact/President

Fran Wilshusen tupelosprings@gmail.com**Umbrella Group Name: Balingup Men in Sheds**

Contact/Secretary

Geoff McMullen macandal@y7mail.com**Umbrella Group Name: Balingup Music Experience**

Contact/Secretary

Gary Hodge garyhodge28@gmail.com**Umbrella Group Name: Balingup Patches and Craft**

Contact

Rosslyn Price rosslynp@westnet.com.au**Contact Group Name: Balingup Rail Group (BRG)**

Contact/Chairperson

Malcolm Lee malcolmlee@me.com**Umbrella Group Name: Balingup Small Farm Field Day (BSSFDD)**

Contact/Chair

*Andrew Scott willama@icloud.com**Umbrella Group Name: Balingup Townscape Committee**

Contact/Chair

Helen Christensen eiler@westnet.com.au**Umbrella Group Name: Birdwood Park Avenue of Honour Group**

Contact

Wayne Irvine gmirvine6@bigpond.com**Umbrella Group Name: Telling Tales in Balingup**

Contact/Chairperson

Deb Vanallen deb@vanallen.com.au**Umbrella Group Name: Mullalyup Improvement Group**

Contact/Chairperson

Peter Gubler peter.gubler@bigpond.com**Umbrella Group Name: Paths, Tracks and Trails**

Contact/Chairperson

Geoff McMullen macandal@y7mail.com

Umbrella Group Name: Balingup Health and Wellness

Contact/Chairperson

Beth Chia bethanychia@icloud.com

Umbrella Group Name: BalingUpCycle

Contact/Chairperson

Jackie Massey jackie@jmcdp.com.au

Umbrella Group Name: Balo Creative Hub

Contact/Chairperson

Jackie Massey jackie@jmcdp.com.au

Umbrella Group Name: Blackwood Passive Recreation Precinct

Contact/Chairperson

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